

Ship-generated waste reception procedure in the port of Riga

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The management of ship-generated waste and polluted water in the Port of Riga is organized by the Freeport of Riga Authority in accordance with the Regulations of the Cabinet of Ministers of Latvia and the Ship-Generated Waste Management Plan.

Reception and management of waste and polluted waters is provided by merchants who have been issued permits and licenses specified in regulatory enactments, and who have entered an agreement with the Freeport of Riga Authority on carrying out commercial activities in the territory of the Freeport of Riga. Management of cargo leftovers is provided by a cargo consignor or a consignee.

Reception of ship-generated waste and polluted water in the port of Riga is ensured 24 hours a day, 7 days a week.

- Before entering the port of Riga, the ship's Master or agent shall submit the “Notification of Waste Delivery” electronically to the SKLOIS system:
 - at least 24 hours prior to vessel’s entering the port, if the time of arrival is known
 - while leaving the previous port, provided voyage duration is shorter than 24 hours
 - if the next port of call is not known or it is changed during the voyage - as soon as the vessel’s arrival time is available.
- The Master or agent of the ship shall submit the following information to the merchant regarding the delivery of the ship generated waste:
 - name of the ship, flag state
 - the berth, where the vessel is to be berthed
 - the desired date and time of service provision
 - delivered waste amount and type
 - period of time (minutes/hours) planned for delivering waste (by taking into account, for example, the capacity of vessel's pumping system)
 - name of the Ship agent company and contact person telephone.
- When delivering ship-generated waste, the “Ship-generated Waste Reception Form” shall be filled in.
- The fee for the ship-generated waste reception shall be made in accordance with the [“Riga Port Dues and Charges”](#).